

# Non-Fiction Book Helpers

Look through your non-fiction book to see if it has any of the following "helps." They "help" you find information in the book.

Yes No **Table of Contents** - How many things are listed in the Table of Contents? \_\_\_\_\_

Yes No **Index** - How many things are listed in the **Index**? \_\_\_\_\_

Yes No **Pictures** - How many pictures are in this book? \_\_\_\_\_

Yes No **Captions** (words near the picture which explain the picture)

Yes No **Maps, charts, or diagrams** - How many are in this book? \_\_\_\_\_

Yes No **Important words/new words** in bold print - How many? \_\_\_\_\_

Yes No **Glossary** (important or new words defined) - How many words are listed in the glossary/new words section? \_\_\_\_\_

Yes No **More information** - Places where you can find more information about this subject (books, Internet)

Do you think your book would be helpful if you were writing a report on this topic? Rank the book for its usefulness when writing a report.

Poor      1      2      3      4      5      Excellent

